

STATE OF FLORIDA DISBURSEMENT UNIT

Affidavit

I, _____ residing at _____
In the City of _____ County of _____ and the State of _____

Case number(s): _____

Hereby request the following:

STOP PAYMENT-Please check reason below for the stop payment request. Enter information for **ONE CHECK. AN AFFIDAVIT NEEDS TO BE COMPLETED FOR EACH LOST OR STOLEN CHECK**

<input type="checkbox"/> Lost check Check # _____	<input type="checkbox"/> *Stolen Check In the amount of _____	<input type="checkbox"/> Stale Dated Dated: _____
*If the check was stolen a police report needs to accompany the completed, signed, and notarized affidavit		

Return Form TO
STATE OF FLORIDA DISBURSEMENT UNIT
P.O. BOX 7436
TALLAHASSEE, FL 32314-7436

I offer the following explanation concerning the negotiation of this instrument. (If none state "none")

I have accurately and fully reported to the State Disbursement Unit (SDU) all the information, knowledge or facts that I possess concerning the disbursement and should anything else concerning the disbursement and should anything else concerning the disbursement come to my attention, I will immediately report the information to the State Disbursement Unit. I understand that if I receive the missing disbursement check, during any part of this procedure, and I negotiate (deposit or cash) the check, then I will be held liable for the refund of the negotiated instrument and any fees assessed. **In addition, I clearly understand that this affidavit must be COMPLETED, SIGNED AND NOTARIZED and RETURNED TO THE SDU BEFORE A CHECK CAN BE REISSUED. IF THE CHECKS WAS STOLEN, A POLICE REPORT MUST ACCOMPANY THIS AFFIDAVIT.**

The Affidavit is made voluntarily and for the purpose of establishing the claim of the referenced check.

My signature below indicates you have read and agree to the terms of the procedure discussed above.

(Notary Required)

SS Number

Sworn to and subscribed before me this _____

Requestor Signature

day of _____, 20_____

Home Phone Work Phone

Date

Notary Public
My commission expires: